

**Subject: Request to attend EMEA ATMOSPHERE 2017**

Dear *[Your Boss' Name]*,

I have been personally invited and would like to attend the Airheads track tacking place at [Aruba's EMEA Atmosphere 2017 event](#), **May 8-11, 2017 in Disneyland Paris.**

[Airheads is a 2,5 days technical event](#) hosted by engineers where I will learn not only about the Aruba products, but about mobility and cloud technologies in general. This is an efficient alternative to training as the event is compressed in 2.5 days due to different tracks for every type of engineer, allowing each participant to attend the sessions that make more sense to their job profile.

By attending the Airheads track at Atmosphere 2017 I will have the opportunity to:

- **Attend over 12 hours of learning in breakout sessions.** There are over 60 individual breakout sessions across six tracks tailored to mobility professionals like myself. These sessions are presented by Aruba experts and industry leaders. I am already interested in attending the following breakout sessions: ([List names](#))
- **Attend 15 hours of dedicated deep-dive training** prior to the event on one of six subject areas: Mobility, ClearPass, Meridian, AirWave, Aruba Switching fundamentals or Instant AP & Central fundamentals.
- **Hear the latest company news**, product announcements, and industry trends as presented by executives from Aruba, VMWare, Ekahau, Palo Alto Networks and others.
- **Get hands-on** with the latest Aruba products and solutions at the Innovation Zone.
- **Network and share best practices with my peers** and Aruba engineers and product teams during any of the dedicated networking events.
- **Hear from Aruba's key technology partners** in the Innovation Zone or by attending one of their breakout sessions

**Costs**

The approximate investment for my attendance is as follows: *(complete the information as appropriate)*

|   |               |
|---|---------------|
| Travel costs  | \$XXX         |
| Conference Pass (includes hotel stay and all meals) | \$XXXX        |
| Total cost to attend:                               | <b>\$XXXX</b> |

For the above-mentioned reasons, I would like to request approval to attend, as I believe it will further develop my technical skills, and build knowledge around new mobility innovations and shared best practices.

Sincerely,  
*[Your Name]*